April 30, 2010

Dear Student,

The California Community Colleges continue to face serious fiscal challenges as a result of the State budget crisis. **It is more important than ever that students pay close attention to deadlines, e-mail messages and other important information.** Following are some strategies to help minimize the impact on you:

1. **There has been a reduction of hours and staff availability for support services.**
   
   **What can you do?**
   * Plan ahead and do not leave your business up to the last minute, or you may not be served in time to meet important deadlines. This includes requests for transcripts, clearing prerequisites, educational planning (ed plans), counseling office visits, financial aid services, as well as other support you may need.
   * If you are an evening student, plan to contact service offices as soon as you arrive on campus. Most services will close earlier than in the past.

2. **As demand for classes increases and budgets decline, it will be harder to find classes at times that meet your schedule.**
   
   **What can you do?**
   * Register at your appointment time to maximize access to classes and identify an alternative schedule in the event that your classes are not available.
   * Promptly drop the classes you do not attend so other students may enroll. *Late drops will not be accepted.*
   * Pay all fees by the deadline so you are not dropped from your classes (even if you have a BOG waiver, you are responsible for paying the health fee).

3. **The maximum allowable unit load for Summer 2010 registration will be 9 units.**
   
   **What can you do?**
   * Plan your class schedule carefully before registering.
     - **Helpful Hints:** check the availability of classes prior to registering via the online schedule of classes, or use the Registration Worksheet located in the online schedule of classes to help with your planning; see a counselor.

4. **Late adds and drops will not be allowed.**
   
   **What can you do?**
   * Adhere to the “Important Deadlines” posted in the online schedule of classes at [http://schedule.sdcccd.edu/index.cfm?action=resources](http://schedule.sdcccd.edu/index.cfm?action=resources)

5. **Academic Accommodations for Students with Disabilities may be delayed.**
   
   **What can you do?**
   * Take advantage of your priority enrollment time.
   * Request academic accommodations as soon as you register.
   * Immediately notify DSPS of changes in your schedule so that other students can receive accommodations.
   * Service providers for Deaf and Hard-of-Hearing are limited. Do not delay meeting with your DSPS counselor for recommendations for summer accommodation support.

6. **Concurrently enrolled high school students will be limited to one course.**

7. **Plan ahead for Fall 2010**
   * Course offerings will be limited and the maximum allowable unit load will be 16 units.

8. **If you are planning to transfer to SDSU, contact your college Transfer Center.**

Please be assured that we remain committed to providing a quality educational experience and every effort is being made to minimize the impact of the current State budget situation on the students we serve.

Sincerely,

Your Student Services Staff at City, Mesa, and Miramar Colleges